

Chief Resident Job Action Sheet

Immediate Actions:

- 1) Contact all residents w/ other chief residents to alert of incident & assess safety
- 2) Assess need to activate Resident Recall Plan in concert with ED Leadership
- 3) *If* Resident Recall Plan is activated, *edit* resident schedules for Sinai & Elmhurst, to increase all shifts to 12 hrs, and provide adequate Department coverage
- 4) *If* maintenance of communication is a concern in a city-wide event, the Chief Residents may be expected to share alternating 24hr coverage from the ED 'Headquarters'
- 5) As coordinators of resident coverage during mass casualty, the chief resident may assist in assigning residents to *new treatment areas* including: Triage, Immediate Treatment Area, Delayed treatment Area, Minor Treatment Area, and Decontamination Area.
- 6) *Send Home* those residents who are working beyond their scheduled shifts, or who "just show up" at the ED site, as the goal is to provide adequate coverage for the full extent of the casualty situation

Intermediate Actions:

An 'on duty' Chief Resident, must continuously monitor fellow 'on duty' residents, Attendings, and support staff for:

- a) Food Breaks
 - b) Water Breaks
 - c) Rest
 - d) Mental Health/ Stress related to the mass casualty
- When the ED team takes breaks, and communication access is available, the members of the care team should also be encouraged to contact their families and loved ones outside of the hospital to re-assure them of our safety within the site of a mass casualty area