

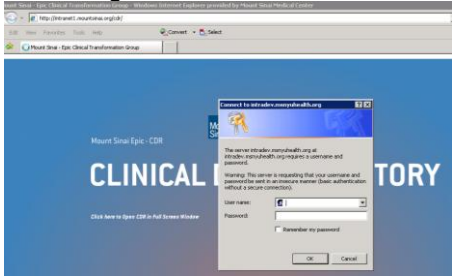
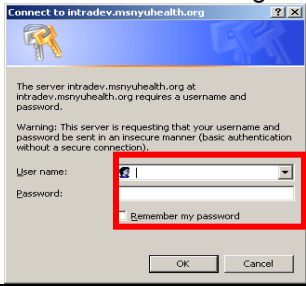
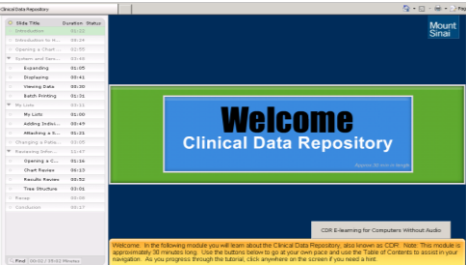



Knowledge Bank

Quick Reference Guide

Access Epic Clinical Data Repository (CDR) eLearning on the Intranet

The following quick reference guide will instruct you how to access the Epic eLearning via our Mount Sinai intranet webpage.

STEP	ACTION	RESULT
1.	<p>Follow the link below to the Epic Intranet page.</p> <p>http://intranet1.mountsinai.org/cdr</p> <p>Note: You can copy and paste this link in your intranet web browser or <control> click in this link to open the browser and page from here.</p> <p>Note: This link will be available from the EDR log in screen as well.</p>	<p>This opens our webpage and provides access to eLearning.</p> 
2.	<p>From the open webpage, you will need to enter your network ID and associated password.</p> <p>Note: For security reasons you must use this access to view any eLearning. To request a hospital network login, contact your department administrator. To reset your password, contact 1.212.241.HELP.</p>	<p>The authentication log in screen appears.</p> 
3.	<p>The CDR eLearning module will open and run.</p> <p>Note: If the eLearning doesn't load or run, you may need to load Adobe Flash Player. This is a free download available on the intranet.</p>	<p>This loads the eLearning for CDR. It runs approximately 30 minutes and can be stopped and started as you see fit.</p> 
4.	<p>Upon finishing the CDR eLearning module, complete the validation form available. Click once to submit to send the form on to the Epic Education Team.</p>	<p>This form alerts the Epic Education team of your completion of this eLearning module. Your access will be activated once this validation takes place. An email will be sent to you confirming receipt of delivery.</p>
5.	<p>You can exit the eLearning by clicking the "X" on the intranet browser window.</p>	

Contact Information:
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 212-241-4357